



SOUTHERN ILLINOIS COALITION FOR CHILDREN & FAMILIES

Lead Agency Meeting

January 26, 2016

John A Logan College CCRR

10:30 am - Noon

Teleconference : <https://call.lifesizecloud.com/extension/4951055>

AGENDA

- I. Welcome and review of agenda
- II. Approval of Minutes-
- III. Old Business
Approved By-Laws

- IV. New Business
Officers /Annual Report
Finance report
2017 Budget
Addition of Other Possible Lead Agencies
Committees
Activity Report (written)
Screening, Healthcare Foundation grant, SI Families, Success by 6
IZ Celebration/ final reports

- V. Other

- VI. Next Steps/ Meeting

Southern Illinois Coalition for Children & Families
Lead Agency Planning Meeting
August 3, 2016, 1:30 PM
CCR&R Office Building, Carterville, IL

Members Present: Nicole xxxxx plus guest Claudia Fabian, Edrica McDowell, Beth Spezia plus guest SIUC visiting scholar, Peggy North-Jones, Lori Longueville, Michelle Baxter and Nina Wargel.

Members Excused or Absent: Laura Lindsey, Lea Maue and Sheila James

Introductions were made and a welcome extended to guests at the meeting.

- I. Lori Longueville led a discussion about the Organization Structure, Lead Agency Responsibilities and Registration/Articles of Incorporation for the Coalition: Lori applied for the Coalition to be a Not for Profit Group (not a 501c3 organization). The Coalition can receive donations from Lead Agencies, Partners, Members and the Community that will be tax deductible for the donor, but the Coalition will not be a fiscal agent for grants. This prevents competition between the Coalition and any of its Lead Agencies or Community Partners. This infrastructure is modeled after similar coalitions in Ohio and Arizona who use Lead Agencies as their Leadership Group. Their responsibilities include sharing information and being aware of the "Big Picture" of coordinating resources and facilitating collaboration & communication toward the Coalition's Purpose, determining Fiscal Feasibility of projects within the region and providing some planning and structure for the work of the Coalition.
- II. The Council reviewed the draft by-laws, provided by Lori, by section and made suggestions for additions and edits to fit the needs and make-up of the Coalition. The bylaws will be revised and voted on at the January Annual Meeting.
- III. Strategic Planning 2017 – 2020: Now that the Innovation Zone work is coming to a close, a broad discussion was initiated regarding "Where do we go next". Does the Coalition need a facilitated Strategic Planning Event? What projects do we want to sustain/continue? How do we engage members and strengthen our work? What new projects do we want to create? We want to be thoughtful and respectful of the work that has been done so far.

The Council came to a consensus that 2017 should be a transition year. Committees will continue/review ongoing work in 5 groups:

- Screening Collaborative
- Quality Early Childhood Workforce
- Kindergarten Readiness
- Child Find/Coordinated Enrollment
- Parent Leadership

The goal for 2017 is to engage current and new members in these committees to either plan for completion or build on current projects that fall under the purview of each committee and complete Strategic Planning for 2018 – 2021.

Peggy suggested that Committees be named to coordinate their work with a value. Members of the Leadership Group are to think about names for committees.

Southern Illinois Coalition for Children and Families

By-Laws

Article I. Name

Section 1. The name of the organization/agency/group shall be the *Southern Illinois Coalition for Children and Families*.

Article II. Purpose

Section 1. *The Southern Illinois Coalition for Children and Families* is organized exclusively for charitable and educational purposes and is dedicated to providing leadership and supports that build strong communities, strengthen families, and promote children's success in school and life. It is the purpose of the Coalition to coordinate and connect community resources and facilitate collaboration and communication. It is the intent of the Coalition to strengthen and support local programs and initiatives, and not compete with its lead agencies or community partners.

Article III. Membership

Section 1 Membership shall consist of members of Coalition's Leadership Council community organizations and program partners, and individuals serving on standing and ad-hoc committees. To be a member in good standing, a current commitment form must be signed and on file with the Coalition.

Article IV. Meetings

Section 1. The date of a regular annual meeting shall be set by the Leadership Council who shall also set the time and place.

Section 2 Special Meetings: Special meetings may be called by the Chair or the Leadership Council.

Section 3. Notice of Meeting: Notice of meeting shall be given to each voting member, at least 10 days in advance of the meeting.

Article V. Leadership Council

Section 1: The Leadership Council is responsible for overall policy and direction of the Coalition, and delegates responsibility for programs and operations to the appropriate staff consultants or committees, as applicable. In addition, the Leadership Council provides important oversight of all Coalition fiscal matters. The Leadership Council shall be made up of representatives from the Coalition's Lead agencies and have up to 13 and not fewer than 5

Section 11: Special Meetings. Special meetings of the Board shall be called upon the request of the Chair or one-third of the Leadership Council. Notices of special meetings shall be sent out by the Secretary to each Leadership Council member two weeks in advance.

Article V – Committees

Section 1: The Leadership Council may create committees as needed. The Leadership Council shall support the committees in their formation and work. Minimally, committees will submit a report at the Annual Meeting. Committees' composition and structure will be reviewed at the Annual Meeting.

Section 2: Finance Committee. The Leadership Council also acts as the Coalition's Finance committee and its Treasurer is the chair. The Treasurer is responsible for developing an annual budget. The Leadership Council must approve the budget, and all expenditures must be within the budget. Changes in excess of \$300 or if greater of the approved budget must be approved by the Leadership Council. The fiscal year shall be the calendar year. A Financial Report is required to be submitted to the Leadership Council on a quarterly basis.

Article VI – Amendments

Section 1: These Bylaws may be amended when necessary by a two-thirds majority of the Leadership Council. Proposed amendments must be submitted to the Secretary to be sent out with regular Leadership Council announcements.

These Bylaws were approved at a meeting of the Leadership Council on December 20, 2016.

Southern Illinois Coalition for Children and Families
Financial Report

Checking Account Balance as of 1/23/16 \$1719.97

Accounts Receivable: \$500

Accounts Payable: \$0



SOUTHERN ILLINOIS COALITION FOR CHILDREN & FAMILIES

Southern Illinois Coalition for Children and Families
Activity Report
September 1,, 2016 December 31, 2016

Organization

- Southern Illinois Healthcare signed on as an additional Lead Agency
- Bylaw approved by email vote – December 22, 2016

Healthy Children

Screening Collaborative

Members of the Screening Collaborative met on September 13th and November 29th. Committees have been formed and a work plan is attached.

Members of the Collaborative benefitted from consultation with the Oakland K-12 Schools/ Great Start Collaborative. In addition to a webinar on September 22, 2016. Collaborative members met via conference call on two additional days to discuss data and using the online management system.

Training of new screening partners on ASQ and ASQ online was held on September 19th, from 6-9 pm at CCR&R

Southern Seven Heath Department's merging of data into ASQ is moving forward. Currently we are working on ironing out details for the data sharing agreement.

As of December 31, 2016, 3255 child records are included in the ASQ system. With the addition of Southern Seven Head Start and SIUC Start we anticipate this number to be closer to 5000 by June 30, 2017.

More than 50% of the child care centers in the region are now actively participating in the Collaborative.

Healthcare Foundation grant

The Healthcare Foundation grant ended on December 31st, 2017. A final report is being prepared for submission on July 31st. I have had discussions with the Healthcare Foundation about future funding. We will not be able to apply for additional funds until 2018.

The Resource Directories have been updated and we are collaborating with the Healthy Communities Coalitions to provide the medical information using directories and resource lists developed by the Health Southern Illinois Delta Network.

Quality Education

Quality Teachers

The *Fall Teacher Institute* was held on September 30, 2016 at John A Logan College. The speaker will be Jeff Johnson, author of "**Let Them Play: An Early Learning (Un)Curriculum**". This was the last Institute of the Innovation Zone where programs were allowed to closed for the day so professionals could attend training.

Because of scheduling conflicts, the Teacher Think Tank members will not be holding their *Teacher to Teacher* event in January.

Quality Programs

Kindergarten Transitions/ Ready Freddy

The Coalition sponsored another Ready Freddy training on October 13th. In addition to Kenneth Smythe Leistico, the training highlighted local efforts by Carterville and Herrin School districts.

Additional funds were available from the Innovation Zone to help support Ready Freddy Initiatives in 3 districts this Spring. (Herrin, Carterville and Unity Point) In addition, Zeigler Royalton is looking at using Title I funds for a Ready Freddy program this summer.

Success by 6

The first Success by 6 Steering Committee meeting will be held in February. We are currently identifying a cross section of individuals to serve on the committee.

Caring and Engaged Communities

We are working to show up the emails for advocacy efforts and will be reaching out to others to expand the email group for use for advocacy. We will be utilizing the Coalition's facebook page to educate, inform and advocate for issued related to our vision. <https://www.facebook.com/sicoalitionchildrenandfamilies/>