

Southern Illinois Screening Collaborative

Work Plan- February 1, 2017- June 30, 2018

The goal of the Coalition's Screening Collaborative is to develop and implement a system that includes policies, procedures and protocols that ensure all children ages birth to 5 are screened for developmental delays and receive the necessary services and supports that promote positive growth and development.

Objective # 2. Implement a region wide screening collaborative that oversees screening protocols and develops and implements a well-coordinated referral system

Strategy		Measurement
A. Seek representatives from all counties to serve on the Collaborative	<ul style="list-style-type: none"> All counties are represented on the collaborative. The Collaborative includes representatives from various programs in the early childhood and medical fields. (completed-Feb. 2017) 6/30/2018: Add 1 new representative from each of the following agency types: HS/PreK/Health Community 	

Activities: Continue to seek representatives from all counties.

	Head Start	PreK	Child Care	Health Community	CFC/EI/PI
Alexander	S7 HS/EHS	PreK?	CCRR	S7	CFC# 24
Franklin	Centerstone/EHS	So. Region EC	CCRR	SIH	CFC# 22, Centerstone
Gallatin	WADI?	PreK?	CCRR	?	CFC# 23
Hamilton	BCM/W?	PreK?	CCRR	Hamilton Co?	CFC# 23
Hardin	WADI?	PreK?	CCRR	S7	CFC# 24
Jackson	SIU HS	So. Region EC	CCRR	SIH, JCHD	CFC# 24, Archway
Johnson	S7 HS/EHS	PreK?	CCRR	S7	CFC# 24
Massac	S7 HS/EHS	PreK?	CCRR	S7	CFC# 24
Perry	Western Egyptian?	So. Region EC	CCRR	Perry Co.?	CFC# 24
Pope	S7 HS/EHS	PreK?	CCRR	S7	CFC# 24
Pulaski	S7 HS/EHS	PreK?	CCRR	S7	CFC# 24
Saline	WADI?	PreK?	CCRR	Egyptian?	CFC #23
Union	S7 HS/EHS	PreK?	CCRR	S7	CFC# 24
White	WADI?	PreK?	CCRR	Egyptian?	CFC #23
Williamson	Centerstone/EHS SIU HS	WCEC	CCRR, MELC/YBR/ Logan	Bi-County?	CFC #22, Centerstone

Next Steps: Continue to make contacts to seek representation from various programs in each county. Determine if we want to add a column for LEA and seek representatives to collaborate with. Programs highlighted in grey are potential additions.

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Strategy:	Measurement:
<p>B. Expand screening infrastructure to all 15 counties. Identify and develop common forms and procedures.</p> <p>Activities: Identify forms/procedures for screening: <ul style="list-style-type: none"> • Screening policy and procedure • MOUs-Interagency, Screening Collaborative, LEA, EI • Permission to screen- Completed • Data Sharing Agreement (?) • Release of Information form • Reporting Screening to CFC • Referral Protocols: EI/3-5/Speech and Language/ Social-Emotional (MHC), Medical Community • On-line system letters for family access for ASQ • Common Language/Terminology </p>	<p>Update at least 3 forms annually. (Completed 2 February 2017; Permission to Screen form, MOU)</p>
<p>Next Steps:</p> <ul style="list-style-type: none"> • Develop, or update, common forms and procedures for list above. • Once forms are updated, upload to coalition website, notify partners of new addition 	

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STRATEGY

MEASUREMENT

C. Build relationships with referral agencies and establish and approve protocols for each agency.

Annually, identify/update contact information for 4 programs for each type of referral in the chart below.

Activities:

Contact Information: EI	Contact Information: 3-5	Contact Information: Speech/Language
Alexander		
Franklin		
Gallatin		
Hamilton		
Hardin		
Jackson		
Johnson		
Massac		
Perry		
Pope		
Pulaski		
Saline		
Union		
White		
Williamson		

Next Steps:

Establish protocols

Call school –request screening, then special Ed Dept screener sets appointment, a meeting is scheduled within 60 school days , IEP meeting?

EI-2 business days to make initial contact, 45 days to schedule screening/meeting?

Do CFC's inform parents of other resources if child does not qualify for their services? What are the costs?

Are resource Guides available from each of the Head Start Agencies-BCMW, WADI, SIU, S7, SU CASA? Website, email, printed?

Do we need a social emotional column?

Information may be available through ROE.

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STRATEGY

D. Support partners with screenings and technical assistance.

MEASUREMENT

Annually, survey partners to determine needs. Receive 50%-completed surveys.
Update Website quarterly.
Identify 5 FAQ annually.

Activities:

- Review survey responses and determine what support is needed?
- Collect Frequently Asked Questions as programs submit. (with Brain Sparks)
(How to create parent Packets)
- How to complete screenings in parents home language
- How to access activities online

Next Steps:

Develop an online resource for Frequently Asked Questions.

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STRATEGY	MEASUREMENT
E. Develop a system either in person or through technology to inform and educate new partners, adopt common language, approved screening tools and benefits of implementation. Inform all partners of each new resource.	Complete 3 webinars or YouTube videos annually and post to coalition website. Monitor "hits" to the website.

Activities:
 Create a list of needed resources/webinars.
 ASQ-6 steps, entering data, online system-how to delete, how to remove inactive providers, how to access reports, How to advocate for parents
 Identify resources available as related to screening.

	TA	Resources	Training Available
Screening Policy and procedure	Quality Team	Best Practices Worksheet Sample Policies/Procedure	ECDST(7.5) An intro to dev. Screening (4.0-online3.0)
MOU-Interagency		Updated February 2017	
MOU-LEA		Sample on ExceleRate website	
Permission to Screen		Updated February 2017	
Data Sharing Agreement			
Release of Information		Included in Permission to screen form, some partners may need own.	
Reporting to CFC		Sample	
Referral Protocols			
Family Access Letters			

Next Steps:
 Determine best method to present resources/webinars.

